



Before Care _____ Kindergarten Time _____ Aftercare _____
Mark all that apply (One yearly registration fee covers all programs)

Student Name: _____ Entering Grade: _____

Student Name: _____ Entering Grade: _____

Student Name: _____ Entering Grade: _____

I would like my child to participate in the CSCA extended care program/s marked above.

I have read the program policies below and agree to abide by them.

1) Yearly registration fee of (circle one) - if child is not registered you will be billed at the drop-in rates.

\$60 one child

\$75 two children

\$90 three or more children

I would like to participate in the Drop-In program

2) Before Care

Students Registered in Extended Care - \$5 per day

Drop-In Rate (Not Registered) - \$7.50 per day

Students who will be attending before care should be walked in to the before care room, not dropped at the curb. **Before Care begins at 7:15 a.m.**

3) Preschool/Kindergarten Time - - \$3 per day

Drop-In Rate (Not Registered) - \$4 per day

Charges begin at 2:25 p.m. unless your child is picked up in the dismissal line.

Students who remain in the program past 3:00 p.m. will be moved into the Lower School aftercare program.

4) Lower School Aftercare

Students Registered in Extended Care- \$5 per hour or portion of an hour

Drop-In Rate (Not Registered) - \$7.50 per hour or portion of an hour

a) Aftercare charges begin at 2:30 p.m. for Preschool and 3:05 p.m. unless a child is picked up in the dismissal line.

Once the dismissal line is finished, all children who are left will be signed into aftercare and the pick-up person must park and sign their child out.

b) Any child not registered in the extended care program will be billed at the drop-in rate.

c) Parents and authorized persons must carry a photo ID and be prepared to show it when picking up.

d) All students in Lower School aftercare must be picked up by 6:00 p.m. Aftercare is a service provided for our parents who need care for their children until 6 p.m.; therefore, if you anticipate a conflict with our schedule, please make other arrangements for child care.

-Continued on Back-

Late pick-up

- A late-pick-up fee of \$1 a minute will be assessed for late pick-ups beginning at 6:01 p.m.
- Please consider weather and traffic conditions when making pick-up arrangements as these will not be an excuse for late pick-up.
- The late fee must be paid in full before the child can return to the aftercare program.
- Two late pick-ups after 6:05 p.m., will result in your aftercare privileges being suspended.

5) Billing Procedures

Extended Care is operated on a day-to-day basis. Payment for extended care programs are due on the date of service or prepaid in advance. All extended care charges will show in the Curriculum Enhancement section of RENWEB. You may pay for these charges on-line or by check made out to CSCA. Checks may be taken to the Business Office.

Your account must be current at all times or your curriculum enhancement privileges may be suspended.

6) Rules for Suspension Period

Children who are suspended from any of the extended care programs for any reason who remain on campus after 3:30 p.m. will be taken to the lower school office and their parents will be contacted to pick them up immediately. The late pick-up fee of \$1 a minute will be in effect after 3:30 p.m.

7) Emergency Treatment

In the event of an emergency, I give my permission for the CSCA staff to have my child treated by medical personnel. The staff member in charge will make reasonable attempts to contact me prior to any emergency treatment.

Signature of Mother: _____ Date: _____

Signature of Father: _____ Date: _____

Signature of Guardian: _____ Date: _____